GOVERNMENT OF THE PUNJAB
PUNJAB OVERSEAS PAKISTANIS COMMISSION
01-CLUB ROAD, GOR-I, LAHORE

No. AD(B&F)OPC/1-2(T)/2023-24/964

Dated: 25th July.2023

To

The Section Officer (Coord),
Government of the Punjab,
S&GA Department, Lahore.

Subject: **ANNUAL PROCUREMENT PLAN OF DDO CODE LO-5206 (PUNJAB OVERSEAS PAKISTANIS COMMISSION) FOR THE FINANCIAL YEAR 2023-24**

I am directed to refer to the subject cited above and to state that as per **Rule 9(2) of The Punjab Procurement Rules, 2014,** the procuring agency shall advertise in advance annual requirements for procurements on the website PPRA authority as well as on its website.

2. The annual procurement plan of DDO code LO-5206 for office of Punjab Overseas Pakistanis Commission for the financial year 2023-24 is enclosed herewith for onward submission to Managing Director, Punjab Procurement Regulatory Authority for publication on PPRA website please.

ASSISTANT DIRECTOR (B&F)
25/7/23

CC: -

1. PSO to Commissioner, OPC.
2. PA to Director General, OPC.
3. PA to Director (Admn), OPC.
4. Assistant Director (IT Software), OPC with the request to upload on OPC website.
5. Office file.

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ANNUAL PROCUREMENT PLAN FOR THE YEAR 2023-24

(Under Rule 8 of the Punjab Procurement Rules 2014)

Name of the Procuring Agency: **PUNJAB OVERSEAS PAKISTANIS COMMISSION (LO-5206)**

1	2	3	4	5	6	7	8	9	10	11	12
Sr. No.	Name of Procurement (Description)	Head of Account	Allocation (Million)	Estimated Cost (Million)	Procurement Procedures/ Process	Procurement Category	Tentative Date of Procurement Notice Publication	Tentative Date of Award of Contract	Tentative Delivery Schedule	Tentative Date of Completion	Benefits Likely to Attain
1	Postage & Telegraph	A03201	1.025	1.025	Through Treasury Office	Direct Procurement	1st Quarter	September/ October2023	October/ November2023	May/June 2024	Procurement on Govt Rates
2	Stationary Items	A03901	1.987	1.987	Single Stage Single/Two Envelope, Direct Contract	Open Tender / Quotations	1st Quarter	September/ October2023	October/ November2023	May/June 2024	Procurement on comparatively lowest rates
3	Printing & Publication	A03902	0.965	0.965	Single Stage Single/Two Envelope, Direct Contract	Open Tender / Quotations	1st Quarter	September/ October2023	October/ November2023	May/June 2024	do
4	Uniforms	A03906	0.461	0.461	Single Stage Single/Two Envelope, Direct Contract	Open Tender / Quotations	1st Quarter	September/ October2023	October/ November2023	May/June 2024	do
5	Payments to others for Services Rendered	A03919	0.950	0.950	Single Stage Single/Two Envelope, Direct Contract	Open Tender / Quotations	1st Quarter	September/ October2023	October/ November2023	May/June 2024	do
6	Cost of other stores	A03942	0.795	0.795	Single Stage Single/Two Envelope, Direct Contract	Open Tender / Quotations	1st Quarter	September/ October2023	October/ November2023	May/June 2024	do
7	Computer Stationary	A03955	0.956	0.956	Single Stage Single/Two Envelope, Direct Contract	Open Tender / Quotations	1st Quarter	September/ October2023	October/ November2023	May/June 2024	do
8	Others	A03970	1.416	1.416	Single Stage Single/Two Envelope, Direct Contract	Open Tender / Quotations	1st Quarter	September/ October2023	October/ November2023	May/June 2024	do
9	Entertainments & Gifts	A06301	1.235	1.235	Single Stage Single/Two Envelope, Direct Contract	Open Tender /Quotations	1st Quarter / On need basis	September/ October2023	On need basis	May/June 2024	Do

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10	**Repair of Transport**	A13001	3.190	3.190	Single Stage Single/Two Envelope, Direct Contract	Open Tender / Quotations	On need basis	On need basis	On need basis	May/June 2024	do
11	**Repair of M&E**	A13101	1.730	1.730	Single Stage Single/Two Envelope, Direct Contract	Quotations	On need basis	On need basis	On need basis	May/June 2024	do
12	**Repair of Furniture & Fixtures**	A13201	1.306	1.306	Single Stage Single/Two Envelope, Direct Contract	Quotations	On need basis	On need basis	On need basis	May/June 2024	do
13	**Repair of Hardware**	A013701	0.985	0.985	Single Stage Single/Two Envelope, Direct Contract	Quotations	On need basis	On need basis	On need basis	May/June 2024	do
14	**Repair of Software**	A013702	0.890	0.890	Single Stage Single/Two Envelope, Direct Contract	Quotations	On need basis	On need basis	On need basis	May/June 2024	do
15	**Repair of I.T. Equipment**	A013703	0.984	0.984	Single Stage Single/Two Envelope, Direct Contract	Quotations	On need basis	On need basis	On need basis	May/June 2024	do

Assistant Director (D&F)
Overseas Pakistanis Commission
Punjab

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